

RIDGEWOOD PUBLIC SCHOOLS



DISTRICT STUDENT WITHDRAWAL FORM

Please complete this form in its entirety to withdraw your child from school. Be sure to provide the new school information and sign.

Last Date of Attendance _____

Student Information

Name of Student _____

School _____ Grade _____

Guidance Counselor (MS & HS Only) _____

Reason for Withdrawal * _____

** Please note that losing one's town address due to temporary homelessness does not require withdrawal from the school system - as per N.J.A.C. 6A:17 and federal McKinney-Veno Act.*

Parent Information

Names of Parent(s)/Guardian(s) _____

Phone Number(s) _____

Cell Phone Number(s) _____

Email Address _____

Required if being removed for home schooling

Current Address _____

New Address (if applicable) _____

New School Information

Name of New School _____

Address _____

Fax Number (if known) _____

Phone Number (if known) _____

Signature of Parent

Date

**** Please note that losing one's town address due to temporary homelessness does not require withdrawal from the school system.***

FOR SCHOOL STAFF ONLY

Withdrawal Checklist

The student has checked out with the following staff/faculty.

Obligation	Schools	Details (List Subject for Each Period)	Check below if obligations are fulfilled	Teacher/Staff Signature
Library	ES/MS/HS	Books Returned/Fines Paid, if any		
Cafeteria	MS/HS	Outstanding Balance Paid, if any		
Guidance	MS	Locker Checkout		
Chromebook	MS/HS	Returned/Fines Paid, if any		
Period 1 Textbook	MS/HS			
Period 2 Textbook	MS/HS			
Period 3 Textbook	MS/HS			
Period 4 Textbook	MS/HS			
Period 5 Textbook	MS/HS			
Period 6 Textbook	MS/HS			
Period 7 Textbook	MS/HS			
Period 8 Textbook	MS/HS			
Other	ES/MS/HS			

Administrator/Guidance Counselor Signature

Date